CPA - Counselling Psychology Executive Meeting – Minutes

May 15 (Friday) 2025 at 9 am – 10:30pm (Pacific Time)/10 am (Mountain Time)/12 pm (Eastern Time)

Present: Kirby Huminuik (chair), Allison Foskett (past-chair), Katie Bradley (member-at-large: convention coordinator), Sonya Flessati (member-at-large: awards coordinator); Danielle Shinbine (student representative); Janet Miller (newsletter editor).

Regrets: Zuraida Dada (chair-elect); Jon Woodend (secretary/treasurer).

	Item	Action	Person(s) Responsible
1.	Welcome		
2.	Approval of Agenda and Minutes from Last meetinga. Called to approve agenda: Motion passedb. Approval of March 20 minutes	Upload approved minutes	Jon
3.	Budget Planning a. Budget updates i. No updates to report at this time		
4.	 Webinar Series a. For 2025 i. Jeffrey Ansloos (TBC) 1. At this time, it is not timely for JA to do a webinar for our section. ii. Gwendolyn Villebrun's webinar. 1. Reports from Allison were that it went well. The webinar has been recorded. Gwendolyn will review 		

 strategies, guidelines of working with Indigenous populations. iii. For now, discussion on setting up webinars for next year is tabled until after CPA convention. iv. Consider webinar on preparing conference submissions for students v. Consider offering continuing education credits through CPA i. CPA (2025) Convention a. Convention section programming planning i. Will begin with the featured speaker (Anusha); followed by the AGM, our 	Share slide template from last year	Allison
 the webinar and will decide if she wants to launch it as a free webinar or to have it attached to CE credits. 2. Registration was solid – more people registered than attended, but a good sign that the marketing of the event was viewed. 3. A discussion occurred and it seemed that it will be worth investing energy into setting up additional webinars in the future. 4. Feedback from participants was positive- one theme was around a desire to have more practical 		

	 ii. 16 posters were accepted for presentation at CPA; 3 have been withdrawn. iii. Executive will have supper together after AGM. Affinity room support Held over: Moving forward, consider how to encourage more submissions from practitioners; potential changes to criteria to welcome presentations beyond completed research 	Book restaurant Collaborate with Dr. Gina Wong	Sonya Allison
	 i. Katie – received response re: sharing criteria with those who are making conference submissions. ii. Currently those submitting conference proposals to present only have descriptions of the kinds of presentations and not the criteria. iii. Permission granted from the CPA office for us to share criteria prior to the submission deadline. Noted that this might help people with their submissions. Held over: Consider including an article in Kaleidoscope for 2026 convention on submission criteria 	Prepare memo on submission criteria	Katie
j. Awaro a.	Is Planning Two subcommittees met to discuss awards – Distinguished Member and Student Awards.		

 i. Distinguished Member announced as Beth Havercamp. Sonya to use the letter written by the subcommittee to draft a letter of congratulations to be sent to Beth and her nominator. ii. Subcommittee on Student Awards will be meeting to discuss nominees and will report back to the Executive. b. Re: Poster session at CPA. More volunteer adjudicators are needed. 	Send letter to Dr. Beth Haverkamp Send letter to winners Send invitation to all members through listserv	Sonya Sonya Kirby
 k. CPA Workgroups – updates and planning a. Counselling Psychology definition workgroup i. Work on the definition is continuing and they are aiming to submit an informal report. ii. Noted that the counselling definition is strong but suggested that there may be more contemporary additions made to it. b. Stakeholders Subgroup – in discussion re: who to reach out to; which voices does the committee want to hear from. 		
 I. Section Newsletter – Kaleidoscope a. Held over: Dr. Beth Haverkamp – spotlight on member b. Discussion of upcoming vacancies on the executive. 	Get the list of vacancies from Janet and post them on the list serve	Kirby

	 i. The latest issue of Kaleidoscope didn't have a clear presentation on this. ii. Members encouraged to share information with colleagues about vacancies – do some outreach. iii. Would there be interest within the executive to move into a Chair-Elect position? 	Share information about upcoming vacancies with colleagues	All members
the Cour a. N to b. D st c. U - yo of	rights committee and Advocacy within nselling Psychology Profession To updates – as Zuraida could not attend oday's meeting Discussed the two letters from the section re: trategic planning of CPA Updates on the affinity room were discussed funding for the room over the next three ears has been secured. Discussed outcomes f request to have a CPA PoC representative to coordinate this	Connect with Zuraida about any significant updates	Kirby
a. T. b. W	Next Meeting & Adjournment BA – Pending election of the new executive Vords of thanks extended to departing nembers (Katie and Allison)	Arrange meeting time and send Zoom link	Zuraida/Jon

Minutes prepared by: Sonya Flessati